

**MINUTES OF ANNUAL MEETING OF HACKNESS & HARWOOD DALE GROUP PARISH
COUNCIL HELD IN HACKNESS VILLAGE HALL, 7.05pm, FRIDAY 11th MAY 2018**

Present: Cllr. P Chapman (outgoing Chairman)
Cllr. D Dickinson
Cllr. P Foxtton
Cllr. Mrs K Hugill
Cllr. M Hugill (from 7.14pm)
Cllr. Ms J Myhill

Mrs J Marley (Clerk). Member of public 7.45-8.15pm

Absent: Cllrs. R Gray, A Lockey.

1/18 **ELECTION OF PARISH COUNCIL CHAIRMAN** Resolved that Cllr. Ms. J Myhill be elected Chairman for the forthcoming year.

2/18 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
Received Cllr. Ms Myhill's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

PROCEDURAL ITEM 7.07pm. Cllr. Ms Myhill took over from Cllr. Chapman as Chairman of the meeting.

3/18 **APOLOGIES FOR ABSENCE:** Cllr. A Lockey (prior commitment).

4/18 **DECLARATIONS OF INTEREST:** Received from Cllr. Dickinson (pecuniary, agenda item 14, payment for Silpho Pond).

5/18 **ELECTION OF VICE CHAIRMAN**
Resolved Cllr. Mrs K Hugill be elected Vice Chairman for the forthcoming year.

6/18 **ELECTION OF REPRESENTATIVES/OFFICERS**
Representatives/officers were **agreed** as follows:

NYCC Yorks. Coast & Moors Area Committee	As available
Coastal Forum	As available
Community Police Liaison Group	As available

7/18 **MINUTES**
Having been previously circulated, the minutes of the meeting of 9th March 2018 were **approved** as an accurate record & signed by the Chairman.

8/18 **CASUAL VACANCY (Darncombe cum Langdale End)**
Mr M. Hugill's application **received & resolved** he be co-opted to the vacancy.

PROCEDURAL ITEM – Cllr M Hugill's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer was made and Cllr. M Hugill took his place at the Council table.

PROCEDURAL ITEM – No suspension of Standing Orders as no public present.

9/18 **PUBLIC OPEN FORUM** None present.

10/18 **MATTERS RAISED IN THE PARISH ASSEMBLY & PUBLIC OPEN FORUM** None.

11/18 **REPORTS**

- a) **Police:** Written report **received**.
- b) **County:** As part of the work of the Corporate & Partnerships Scrutiny Committee, County Cllr. Bastiman had visited Wetherby Young Offenders Institution and Kirklevington Open Prison. The committee had also objected to proposals to close Northallerton Magistrates Court. The libraries now had online access to over 7,000 newspapers; Trading Standards had successfully prosecuted someone who had been storing fireworks in a car; more foster parents for teenagers were wanted.
- c) **Borough:** Borough Cllr. Bastiman reported nearly 80,000 tickets had been sold for this year's events at the Open Air Theatre. Extra capacity had been provided by filling in the lake in front of the stage. Cllr. Foxtton raised concerns about SBC's stance on the clearing of fly tipping - Cllr. Bastiman to investigate and reply direct to Cllr. Foxtton.

7.30pm. At this point County & Borough Cllr. Bastiman left the meeting.

- d) **Clerk:** Clerk reported on a nationally agreed local government pay rise for 2018/19 of 2%. Councillors **agreed** the Clerk should receive the pay rise from 1/4/2018. Further **agreed** Clerk to calculate wages at new rates but standing order to remain unchanged - a balancing payment would be made in March 2019.

12/18 COUNCILLOR'S REPORTS

No matters raised.

13/18 FINANCE MATTERS

- a) 2017/18 Accounts (*circulated with agenda*) - **received & approved** (including earmarked reserves). Chairman **authorised** to sign;
- b) 2017/18 Annual Return (*circulated with agenda*) - 1] **noted** Internal Auditor's unqualified report (part 2 page 4); 2] governance statement (part 2 page 5) **completed** & Chairman **authorised** to sign; 3] **confirmed** figures at part 2 page 6 & Chairman **authorised** to sign; 4] certificate of exemption (part 2, page 3) - **confirmed** neither income or expenditure exceeded £25,000 & Chairman **authorised** to sign.
- c) Parish Council website - Clerk's report [*circulated with agenda*] **received, noted & agreed** recommendation be accepted.
- d) General Data Protection Regulations (GDPR) - Clerk's brief summary of how this would affect Council **received & noted. Agreed** no decision on appointing a Data Protection Officer to be made until outcome of amendment to legislation known.

PROCEDURAL ITEM - A member of public had entered the room at 7.45 during the GDPR item. With Council's consent, she addressed the meeting.

- 14/18 PUBLIC CONCERN** The parishioner raised concerns regarding the road to Lowdales and Highdales - from Lowdales onwards the surface got progressively worse and there were problems with the narrowness of the road (due in part to overhanging greenery/trees) and damage being done to the road and drainage by heavy vehicles/tractors. Councillors understood & **noted** the concerns raised. **Agreed** Clerk to pass the concerns to Area 3 Highways for their action. Clerk to advise parishioner of outcome.

8.15pm. At this point the member of public left the meeting.

14/18 ACCOUNTS TO CERTIFY

The following were approved for payment:

R. Carey	Internal audit 2017/18	£30-00
Came & Co.	2018/19 insurance	£280-00
D Dickinson	Silpho Pond maintenance 2018/19	£12-44
Hackness PCC	Churchyard maintenance contribution 2018/19	£452-62
Harwood Dale PCC	Churchyard maintenance contribution 2018/19	£271-56
Wykeham PCC	Langdale End churchyard maintenance contribution 2018/19	£181-05

Cllr. Dickinson said he did not feel it appropriate to retain the money for the maintenance of Silpho Pond and he would be donating the equivalent amount to Hackness Village Hall - this was **noted** by Councillors.

15/18 CORRESPONDENCE

- a) Boundary Commission's Electoral Review - **noted** that from the election in May 2019, Scalby, Hackness & Staintondale Ward would cease to exist. This Parish Council's six civil parishes would be moving to Derwent Valley & Moor Ward and represented by two Borough Councillors.
- b) Correspondence received after 3/5/18 & requiring a response next meeting - None.

16/18 PLANNING MATTERS

a) **Applications received:**

- 1] Amended details NYM/2017/0412/FL Erect livestock building, St. Athanasius' Monastery, Langdale End - **agreed** no objections;
- 2] NYM/2018/0191/FL Erect 30metre lattice mast with antennae & dishes plus ground based equipment cabinets, generator, fencing & access track, land to north west of Birch Hall, Langdale End - **agreed** would prefer the proposed

mast to be a dark green colour so as to render it less visible or likely to reflect sunlight.

b) Decisions received

The following were **noted:-**

- 1] NYM/2018/0036/FL – retention of agricultural storage building not in accordance with NYM/2016/0537/AGRP together with erection of covered spray wash area at Murk Head Farm, Harwood Dale - **granted**;

c) Planning items received after 3/5/2018:

- 1] NYM/2018/0247/FL Convert & extend redundant buildings to form 3no. holiday cottages with associated parking, amenity spaces and landscaping works at Thirley Cotes Farm, Harwood Dale - **agreed** no objections;
- 2] NYM/2018/0248/FL Alterations & construction of single storey side extension together with erection of greenhouse at Twelve Broxa Lane, Hackness - **agreed** no objections.

There being no further business, the Chairman declared the meeting closed at 8.45pm.

J. Myhill (Chairman)

13th July 2018